



Deposit/Receipt - Cashiers Office

University of Sydney Cashier - K07

FSD Use Only

Cashier Receipt No:

Department /Unit: Agriculture, Food and Natural Resources

Building Code: A05

Contact Name: Fortunée Cantrell

Telephone: 9351 2574

Date: _____

Payment From: _____
(Name of Payee)

Address: _____

Payment For: Student Print Charges
(Maximum 30 spaces - this line will appear on the PeopleSoft Journal Line Description)

Payment Type: Cash
(Tick one): Cheque
 Money Order
 Credit Card

GST Status Codes		
F	GST Free	(S0)
T	GST Taxable	(S1)
O	Out of Scope	(S2)
XP	Export	(S4)
IT	Input Taxed	(S5)

Account Details:

Class	RC	Project	Analysis	Total Amount (GST Inclusive)	GST Status	Cashiers GST Code
3641	B0005	00000			F	S0
						show GST status
						show GST status
						show GST status
						show GST status
TOTAL RECEIVED				\$	-	

Please tick appropriate boxes:

1. A PeopleSoft Trade Debtors Invoice has been issued for this payment YES NO

Invoice ID: _____

2. (a) A University receipt has already been issued by the Department/Unit and the Cashier receipt is to be issued to the Department/Unit YES

OR

(b) A receipt is to be issued by the Cashier to the Payee and returned to the Department/Unit for posting YES

Note: Receipts must not be issued to payees of Recipient Created Tax Invoice Agreements.

Bequests, Donations and Gifts to the following account classifications must be sent to the Development Office (A14) for receipting. (Ext: 13455)

- 2500 BEQUESTS
- 2502 CAPITAL PRESERVED TRUSTS
- 2400 to 2406 DONATIONS
- 2300 to 2303 SCHOLARSHIPS, NON-GOVERNMENT INCOME
- 2114 to 2117 GRANTS, NON-GOVERNMENT INCOME